

## Joint Health & Safety Group

**DATE:** 10 May 2017 Mildenhall Offices

**PRESENT:** Martin Hosker, Andrew Catchpole, Anne Cusack, Tony Edwards, Nigel Dulieu, Phil Clifford, Lara Drury, Natasha Brockett, Paul Goodspeed, David Green, Michael Ruttersford.

**APOLOGIES:** Julie Dean, Lance Alexander, Stephanie Grayling, John Smithson

**ADDITIONAL DISTRIBUTION:** None

	<b>Item</b>	<b>Points Raised</b>	<b>Action</b>
<b>1.</b>	Apologies & Introductions	1.1 Apologies as above. 1.2 Lara Drury introduced herself to the group.	All
<b>2.</b>	Minutes of Last Meeting	2.1 There were no other outstanding items from the previous meeting.	All
<b>3.</b>	Around the table	3.1 TE All Toolbox talks that had been briefed at the last meeting have been delivered to all staff. 3.2 TE raised concerns that Pool Cars were parked anywhere but their designated parking bays. 3.3 PC queried Driving at Work Instruction 23 for clarification, this to be discussed outside the meeting.	All  MH
<b>4.</b>	Health & Safety Statistics	4.1 MH went through statistics relating to accidents/incidents involving employees and members of the public from 01 April 2016 to 31 March 2017 for both Forest Heath District Council and St Edmundsbury Borough Council. 4.2 MH will continue to monitor, investigate and implement actions where necessary to reduce the likelihood of similar incidents/accidents in the future.	All  MH
<b>5.</b>	Health and Wellbeing	5.1 MH gave an update of what we have been doing in regards health and wellbeing and how it links to the Workplace Wellbeing Charter.  In summary: Since January this year we have arranged Osteoporosis and Prostrate Testing, NHS Health Checks and currently participating in the Mental Health Awareness week.	All

<b>6.</b>	H & S Training	5.1 IOSH Managing Safely Course was held between 01, 02 & 08 February 2017, 10 employees attended the 3 day course, all passed.	MH
<b>7.</b>	Repeal Bill	6.1 Repeal Bill sets out plan to replace EU Law. The Great Repeal Bill has been published by UK Government setting out plans to ensure a functioning statute book once the UK has left the EU. Therefore current H&S legislation will not change.	All
<b>8.</b>	H & S Updates	7.1 AC went through the H & S Updates which included: <ul style="list-style-type: none"> <li>• HSE injury statistics.</li> <li>• HSE Strategies 17/18.</li> <li>• 1 Million pound fine to Council after tractor hit pensioner.</li> <li>• Court rejects Council's £0.5 Million fine appeal.</li> <li>• Lack of planning/supervision caused death of an employee.</li> <li>• Managing contractors, Bus Company fined.</li> </ul>	All
<b>9.1</b>	Any other Business	9.1 There was no further business and the meeting closed	All

### **Dates of next meetings:**

#### **West Suffolk Joint Health and Safety Panel**

19 June 2017 at 2pm - West Suffolk House

16 October 2017 at 2pm - West Stow Country Park

#### **West Suffolk Joint Health and Safety Group**

30 August 2017 at 10am - West Stow Country Park

17 January 2018 at 10am - Mildenhall Offices